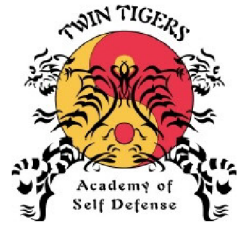


## Payments and late fees



Twin Tigers Academy of Self Defense  
Office # 513-7591 - Cell#437-4895 -Fax# 513-7593

Please make your payments to Twin Tigers Academy of Self Defense on the 1st of each month. For your convenience we offer automatic debit from your checking account. Your tuition will be charged monthly. Please provide a voided check and contact Mr. Carrillo.

Any tuition that is received after the 5th of the month will be charged a LATE FEE of \$25.00. A late and/or refused debit will be charged \$25.00.

A 30 day written cancellation notice must be given prior to cancellation. This gives the billing system allotted time to cancel your tuition appropriately.

If your child is absent please call the school FIRST thing in the morning, so we will have ample time to tell our transportation services NOT to pick up your child from school. Failure to notify us, and a vehicle is sent out to pick up your child you will be charged for that day.

Please take note the HIGH importance it is,  
to call us in the event of an absence.

You may contact us at 513-7591 or our Van cell # 437-4895.

Please leave a message.

If your child is in the After School program, please remember to pick-up your child by 6:30 p.m. A late pick-up fee of \$25 will be charged. If for some unforeseen reason, you may be running late, PLEASE call the office to let us know A.S.A.P.

Any extra charges incurred will be billed to you separately.

Thank you,

Signature: \_\_\_\_\_ Date: \_\_\_\_\_